

**RHSP 4th Quarter Board Meeting**  
**Monday, December 9, 2013**

Held at the Tuck Room – Exeter Inn, 90 Front Street, Exeter, NH at 5:30 PM

Meeting chaired by John McDaniels; Doreen Chaisson as secretary.  
Additional attending Board Members: Mark Dupuis; David Kruger  
Also attending: Katherine Miller, Attorney; Ethan Shapiro, Advisor

**Agenda:**

1. Reelection of David Kruger as a Director
2. Discussions of:
  - Academic Approach PSAT/SAT Boot Camp
  - Raymond Roundtables
  - Lack of College Awareness at RHS & Impact on RHSP Initiatives
  - Lack of Administrative Support at RHS
  - Reach High Scholars Club
  - Alumni Relations
  - RHSP Financials & Budget
3. Brief Discussions of:
  - Fund Raising
  - IRS application
  - Directors' Contributions

**1. Reelection of David Kruger as a Director**

John McDaniels moved to re-elect David Kruger to a 3-year term as Director; seconded by Doreen Chaisson. Motion carried by unanimous approval.

**2. Discussions**

- **Academic Approach PSAT/SAT Boot Camp**
  - a. John will reach out to Academic Approach to push to combine to one class of 19 to save cost.
  - b. John will ask A.A. if they can create & distribute course/instructor evaluation forms to attendees at the end of the session, for our review
- **Raymond Roundtables**
  - a. Progress being made to transition program over to RHSP ownership, with continued support and involvement from PEA in the form of training, mentors
  - b. Rebecca Sharrow set to assume teaching responsibilities; actively recruiting 2 – 3 additional teachers to begin 1-year training cycle.
  - c. Goal is for complete transition to RHSP oversight by summer of 2015

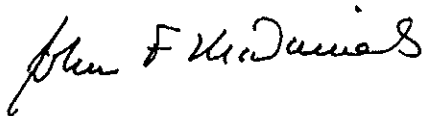
- **Lack of College Awareness at RHS & Impact on RHSP Initiatives**
  - a. Roundtables instructors in the schools will become college cheerleaders.
  - b. Need to add more “nudgers” – set up agenda & expectations
  - c. Discussion of possible stipend
  - d. **DELIVERABLE: John to create a bullet list of what we need “nudgers” to do to increase college awareness; Board members to review**
  - e. **PROPOSAL: Ethan suggests we work college awareness into PSAT/SAT boot camps by extending them a 2 – 3 additional weeks. Sessions for students and their parents. He will assist with arranging PEA college advisors to come in and give presentations, if possible.**
  
- **Lack of Administrative Support at RHS**
  - a. Need to recruit and pay a stipend to someone to fill administrative role
  - b. Possible source: substitute teachers
  - c. **DELIVERABLE: John to create job description, including frequency of activities; Board members to review**
  
- **Reach High Scholars Club**
  - a. May be helpful to provide a bullet list/guidelines of what should be covered in fall/winter/spring for each grade level.
  - b. Package up a college-prep piece for members – use current brochure
  - c. Less focus on Club and more on goals/successes of RHSP to date:
    - i. Transition of Roundtables to RHSP oversight
    - ii. Transition of boot camps to professionals
    - iii. Growing Roundtables participants at a younger age to fill pipeline
    - iv. Growing participation in summer enrichment programs
    - v. Building results with hard data: SAT score improvement, increased attendance at boot camps/summer enrichment programs/Roundtables
  
- **Alumni Relations**
  - a. Jesse Hardman has contacted John about organizing alumni to continue with RHSP efforts
  - b. John and Jesse to continue to work to format
  - c. Agreement that interested alumni should be invited to June Board meeting
  
- **RHSP Financials & Budget**
  - a. Shortfall due to number of SAT boot camp registrants; collapsing into one class should help reduce this.

- **Fund Raising**
  - a. Walmart donation possible for early 2014; Santander a possibility
- **IRS application**
  - b. IRS has assigned a processor; moving along.
- **Directors' Contributions**
  - a. Brief discussion

The meeting was adjourned at 8:00 pm.

The Chairman:

The Secretary:



John F. McDaniels



Doreen Y. Chaisson

12.10.13